

## **Minutes of the Endeavor Hall Board of Directors Meeting**

Thursday, April 25, 2019

The meeting was called to order at 5:37 p.m. by Chair Brittney Cummins at Endeavor Hall Charter School located at 2614 Decker Lake Lane, West Valley City, UT.

Board Members Present: Ryan Carr; Charleen Webster-Jewkes; Brittney Cummins; Tom Hyuhn Anna Kramer (phone)

Board Member Absent: Jennifer Perry

Administrators Present: Paige McGrath; Simon Raubenheimer

Business Administrators Present: John Edwards; Max Meyer (Charter Solutions)

Others Present: None

**1. Public Comment:** None

**2. Meeting Minutes: No Action**

**3. Action/ Discussion: EH 2019-2020 School Fees Schedule**

This was a first hearing. The proposal showed the removal of Middle school from the fees schedule to reflect the K-6 elementary program for the upcoming school year. - the only fees are for afterschool clubs and aftercare program. Aftercare fees will need to address the correct grade-span. No public was present to make comments. No Action at this time.

**4. Discussion/ Action: EH Student Handbook**

Wording changes were proposed to reflect changes in after-school pick-up. Board members suggested changes to clarify the policy in regard to parent pick up responsibilities.

The birthday policy was modified to allow for certain treats to be allowed for birthday celebrations that would not be disruptive to class, match the school's wellness policy, as well as ensure student safety and allergy needs are considered.

Wording changes were made to match current statewide assessments.

- A **motion** was made by Charlene Webster-Jewkes to approve the amended Endeavor Hall Student Handbook
- Second by Tom Hyuhn.
- The vote was unanimous
- The motion passed.

**5. Discussion/ Action: Title I Expiring Funds Plan**

Endeavor Hall was identified through the federal ESSA program as a school that needs improvement. While identified recently, we are currently in the end of year one. There are currently some expiring federal funds available. We have to put together a plan to spend the funds that are expiring Sept 30, 2019. The funds are restricted. The funds will be used toward salaries \$48,000; professional and technical services \$5,000; Supplies & Materials \$5,000. Total of \$58,600. A portion of the salary funds will be used as a stipend for teachers to engage in home visits. The state has provided training. No action necessary.

**6. Discussion: Parent & Teacher Survey Results**

Board member Ryan Carr presented the results of the parent and teacher surveys that were submitted. The survey results will be used to update the school's strategic plan. Strategic planning will correspond with planning needed for the schools CSI (Comprehensive School Improvement) plans.

The results showed an upward trend in both parent and teacher satisfaction. Administration will also be using the results for operational improvement purposes.

#### **7. Discussion/ Action: EH logo**

The board discussed the idea of changing the school's logo. Cost of a complete change was discussed. It was proposed to make minor changes to the logo and keep the Eagle.

- A **motion** was made by Tom Huhm to modify Endeavor Hall's logo by removing the capitol "EH", soften the font used for "Endeavor Hall" and add " A School For Young Writers". Use the term proposed in all appropriate places where the school's name is present. Sample survey a few families to ensure the term "A School For Young Writers" is agreeable.
- Seconded by Charleen Webster-Jewkes
- The vote was unanimous
- The motion passed

#### **8. Administration Report**

Enrollment: K-6 current enrollment for next year 319. We are on track to meet our enrollment goals for the upcoming school year.

CIS: The support provider (Innovations Ed) had been in the building to work through a root-cause analysis. It was a positive experience. The administration is seeing positive trends in parent and teacher satisfaction as well as drastic reductions in discipline issues as an indication of improvements in our school culture. Based on the root cause analysis, there will be plan submitted to the board from a school-wide team.

Testing: Rise is Ongoing; Dibbles & KEEP upcoming

Carnival Fundraiser: upcoming

Professional Development available over the summer.

#### **9. Business Manager Report**

John Edward presented the monthly budget report. The budget is ontrack with projections for this time of the year.

##### **Action: Receive Monthly Budget Report**

A **motion** was made by Charleen Webster-Jewkes to receive the monthly budget report.

Second by Ryan Car

Voting was unanimous (Anna Kramer Absent)

The motion passed

#### **10. Board Chair Report:**

**11. Closed Session:** for the purpose of discussing the purchase, exchange, lease or sale of real property

The **motion** was made by Tom Huynh to go into closed session for the purpose of discussing the purchase, exchange, lease or sale of real property

Second by Ryan Carr

Roll call vote: Votes in favor: Charleen Webster-Jewkes; Ryan Carr; Tom Huynh; Brittney Cummins (Anna Kramer Absent)

None opposed.

Those attending: Charleen Webster-Jewkes; Ryan Carr; Tom Huynh; Brittney Cummins; Simon Raubenhemer; Paige McGrath; John Edwards; Max Meyer

The board went into Closed Session at 8:14 pm

A **motion** was made by Charleen Webster-Jewkes to come out of closed session.

Second by Tom Huynh

Votion was unanimous

The motion passed. The board came out of closed session.

**Action:** Possible action in regard to the purchase, exchange, lease or sale of real property

No action taken

**12. Board Member Comments:** None

**13. Adjourn at 8:48 pm**