

Minutes of the Endeavor Hall Board of Directors Meeting

Thursday, September 27th, 2018

The meeting was called to order at 5:37 p.m. by Chair Brittney Cummins at Endeavor Hall Charter School located at 2614 Decker Lake Lane, West Valley City, UT.

Board Members Present: Ryan Carr, Lisa Fuller, Brittney Cummins, Anna Kramer, Jennifer Perry, and Tom Huynh. Joining by phone Anna Kramer

Board Member Absent:

Administrators Present: Simon Raubenheimer and Paige Mcgrath

Business Administrators Present: John Edwards, Max Myer

Others Present:

1. **Public Comment:** None
2. **Consent Agenda June 28th 2018 and August 23rd 2018: Motion** to approve by Lisa Fuller, Seconded by Ryan Carr. Motion for approval passes unanimously.
3. **Board Member Training:** Board Committee Assignments. We reviewed the document with recommendations for where board members can be assigned to committees. The following committees were discussed: Accountability and Curriculum Committee, Finance and Audit Committee, Public and Community Outreach Committee, Parent Engagement Committee, Land Trust Committee, At Risk Student Intervention Committee, and Safety Committee. Each Board member can review the committees and make recommendations on where they would like to serve at the next board meeting.
4. **Action:** EH Data Governance Plan: We had a Governance plan in place, but it needed to be updated. An updated version was sent out to board members prior to the meeting. The Data Governance plan was discussed. **Motion to Approve:** Anna Kramer, Seconded by Lisa Fuller. Motion for approval passes unanimously.
5. **Discussion:** EH Logo: Simon Raubenheimer introduced the discussion of changing the EH Logo. The reason he suggests changing it is due to our low enrollment numbers. We have had poor publicity the last year and that logo was used all over the news and continues to show up on the news and Google feeds with the bad publicity. It was also discussed that we should do more than change the logo, but to also possibly change the name of the school. Board members were asked to think of new logos and names for the school and continue the discussion at the next board meeting.
6. **Administration Report:** The report was given by Simon Raubenheimer. A copy of the report is attached below.
7. **Business Manager Report:** The monthly budget report was reviewed by the Board. Discussion over the report and questions were asked. **Motion** to receive the Monthly Budget Report was made by Lisa Fuller. Second by Tom Huynh. Motion for approval was unanimous.
8. **Discussion:** The EH conflict of interest paperwork was handed out to Board Members. They were asked to fill them out and return them.

9. **Adjourned** at 7:06

DIRECTOR/ADMIN REPORT: September, 2018

Strategic Plan

Academics and Curriculum

Curriculum Implementation: All grades are using the new math curriculum and have reported that it is rigorous and demanding. Paige McGrath meets weekly with teams to help them implement the curriculum. We have asked teams to start planning on providing reports on curriculum implementation.

Operations and Leadership

Financial Stability: We continue to be financially stable despite reduced enrollment. This is in part due to fiscally responsible decisions that have been made over the past year or so. Cuts have been made (August Report), and more cuts will need to be made moving forward.

Enrollment: 418 Students

Community Relations: - Mayor Ron Bigelow and City Councilor Tom Huynh recently toured the school. Mayor Bigelow was impressed with what he saw and recognized the positive changes that he personally saw in the school. I am hopeful that we will develop a strong partnership with WVC.

- EH Choir will be singing the National Anthem at a WVC Council meeting in October.

- October 12: Faculty are going to Ronald McDonald House to serve dinner.

Culture and Mission Implementation

Writer in Residence: Paige McGrath is working with Kristyn Crow to visit this fall. She will continue working with all grades twice a year over two 6-week periods.

Writing Across Curriculum: Our Writing Committee is currently planning a Literacy Night Scheduled for December.

Professional Staff and Resources

Professional Development & Learning: Faculty have been involved in the following Training:

1. Ongoing Math Curriculum Training with Paige McGrath and Mrs. Goerhring
2. DIBELS Training
3. Early Literacy Training
4. Restorative Practices Training
5. Data Security Training
6. West Valley City Police, Citizen Academy

Parent Organization

Charline Webster-Jewkes has agreed to head up the Eagle's Nest this year. We are currently looking for a group of parents who are prepared to join her. The first proposed activity is a Trunk and Treat on October 29.

Writing Scholarship

A \$500.00 College Writing Scholarship opportunity has been given exclusively to our 8th Graders. We are excited for this opportunity and are hopeful that it will become an annual opportunity.

School Safety

The Safety Committee is currently reviewing our Emergency Procedures and Plan and will start making proposals soon.