

## **Minutes of the Endeavor Hall Board of Directors Meeting**

Thursday, August 23, 2018

The meeting was called to order at 5:33 p.m. by Chair Brittney Cummins at Endeavor Hall Charter School located at 2614 Decker Lake Lane, West Valley City, UT.

Board Members Present: Ryan Carr, Lisa Fuller, Brittney Cummins, Tom Huynh, Anna Kramer, and Jennifer Perry joined by Phone

Board Member Absent:

Administrators Present: Simon Raubenheimer and Paige Mcgrath

Business Administrators Present: John Edwards, Max Myer

Others Present:

**1. Public Comment:** None

**2. Consent Agenda: Meeting Minutes:** We will hold off on approving the meeting minutes. Lisa Fuller is the new Secretary. She will have the minutes ready next month.

**3. Discussion: Board Member Resignation of Ryan Harrison.** Letter of Resignation was sent to Brittney Cummins and Simon Raubenheimer and read at the board meeting.

**4. Action 2018-19 Endeavor Hall Literacy Plan.** Paige Mcgrath attended a state mandated training. To receive funds the school must meet the goals that will be set. The three goals were discussed. One goal is a state mandated goal for all schools. The other two goals were set by the school. A copy of the goals is attached.

**Motion** to approve the EH Literacy Goals was made by: Lisa Fuller and Seconded by Tom Huynh. Motion for approval was unanimous.

**5. Board Member Training: Utah Open and Public Meeting Act.** The Utah Open and Public Meeting Act was discussed by the board members. Questions were asked and training was given by Brittney Cummins.

**6. Administration Report.** The Administration report was given by Simon Raubenheimer. There were questions asked and discussion by the board members. The main discussion was on the fact of the school attendance numbers being low with only 432 being registered with the school. The report is attached.

**7. Business Manager Report:** The monthly budget report was reviewed by the Board. Discussion over the report and questions were asked.

**Motion** to receive the Monthly Budget Report was made by Lisa Fuller. Second by Anna Kramer. Motion for approval was unanimous.

**8. Board Chair Report:** Brittany stated that she brought the paper work for us to sign to finalize the new charter agreement and exhibit A.

**The Meeting Adjourned at 7:16 pm**

## **Early Literacy Plan Goals**

### **Goal 1 (state mandated goal):**

By end of 2018-19 school year, 60% of 1-3 grade students will make typical or better than typical growth goals in DIBELS.

**Uniform Growth Goal (UGG):** previously set at 47.83%. New UGG is set at 60%.

### **Goal 2 (required LEA Goal):**

By June 1, 2019, Endeavor Hall will reduce the percentage of first grade students scoring well below benchmark on their DIBELS composite score from 40% to 20% by implementing our CKLA curriculum with fidelity, emphasizing intervention strategies, and incorporating Amplify data. Primary focus for the year will be on phonics and sound blending. Instructional coaching will be increased, including classroom observations and implementation of explicit phonemic awareness and phonics routines. Reducing the amount of students not proficient in NWF will improve future level of reading comprehension.

### **Goal 3 (required LEA Goal):**

By June 1, 2019, kindergarten teachers will increase percentage of students who score at or above benchmark on PSF from 75% to 85% by implementing our CKLA curriculum with fidelity. Professional Development will include use of Amplify tools for grouping and identifying specific student phonological deficiencies. Time will be set aside for Team Lead to model phonemic awareness strategies with team and other teachers. Team lead will model lessons for best practice strategies to increase the percentage of students at mastery of phonemic awareness to provide the foundational skills for phonics and decoding.

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\*The LEA goals written address current performance gaps based on k-3 DIBELS data and include specific trainings and strategies for improving outcomes.

## **August 2018: Endeavor Hall Director's Report**

### **Enrollment**

432 as of August 23, 2018

The grades hardest hit have been 3<sup>rd</sup>, 4<sup>th</sup> and Middle School.

### **FACTORS**

- \* Of the 40 students we have lost in 3<sup>rd</sup> and 4<sup>th</sup> grade, the majority of parents said that their students needed a "fresh" start after the Mr. Hill incident.
- \* Middle School had a tough year last year with some instability in the English and Science Departments.
- \* ASCENT Charter School opening in WVC
- \* Families moving/Transient
- \* Cost of living in WVC has increased to where people in some of the lower income areas have by necessity moved in with family in different areas.
- \* Neighborhood Schools
- \* Transportation

Enrollment started dropping dramatically towards the end of July, and was not something we were expecting, as numbers at the end of last year indicated a projected enrollment of around 480.

### **IMPACT**

This has impacted our budget. By the end of the first week of August we recognized that we needed to cut \$370K.

### **STEPS TAKEN**

Two teaching positions were cut.	\$260K
Full-time general education paraprofessional positions were trimmed from 7 to 3.5.	
Two general education paraprofessional positions were changed into special education paraprofessional positions.	
Charter Solutions	\$11K (10%)
H-Wire	\$12K (14%)
Stratus Cleaning	\$20K (48%)

Bonuses	\$31K
Admin Office Computer Upgrades	\$9K
Admin Increases	\$3K

By moving some key general education paras into Sped para positions, we have been able to utilize Sped Funding in areas that are critical.

- \* K- 3 Reading. A Sped (reading) para will now be able to work with “Red” students on a weekly basis.

- \* 4<sup>th</sup> and 5<sup>th</sup> Grade now has a push-in Sped Para as well as pull out services.

- \* 3<sup>rd</sup> Grade now has a half day push-in Sped Para

While, these Sped Paras work primarily on supporting students with IEPs, they are able to pull groups together where General Ed and Special Ed students can peer tutor each other.

### MARKETING

- \* Social Media
- \* West Fest
- \* Flyers in neighborhood School areas
- \* Park lunch flyers

### Staff Update

Gordon Kener - School Counselor (30 plus years)

Meagan Chase – Middle School ELA/Theater (3 years)

Chelsee Richens – 3<sup>rd</sup> Grade (6 years)

Kama Maendl – Sped Director (20 plus years)

Julie Robbins – Sped Teacher

### Strategic Plan

How will we implement it:

- \* Shared and explained the Plan during Teacher Training
- \* PD during the year will be tied to the Instructional Pillars
- \* Teacher Leaders are being developed with roles on decision making teams, committee leads, team leads, mentors
- \* Two PD Days set aside during the school year
- \* Transparency with regards to resources
- \* Continued and improved communication school-wide with parents

- \* Community relations – Ronald McDonald House Service Project  
Renewed efforts to team better with WVC
- \* Prep for HS – School Counselor has already started efforts to assist 8<sup>th</sup> graders in their HS Plan. He is enlisting MS teachers to be a part of this.
- \* New Math Curriculum – H of T to meet weekly with teams to assess how they are using the new curriculum.

### **School Safety Update**

- \* Windows have been installed in all doors on the North Side of the school.
- \* Peepholes have been installed on closet doors.
- \* Teacher Ethics Training has been completed by all faculty twice since last Spring.
- \* School Teacher Safety Committee has been formed. They will be looking at Emergency Procedures, and General School Safety issues. Led by Brittany Baldwin: [brittany.baldwin@endeavorhall.org](mailto:brittany.baldwin@endeavorhall.org)